

HARTBURN PARISH COUNCIL

Clerk: Miss Dee Smith

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NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held in St Andrews' Church, Hartburn at 6.00pm on Thursday 27th August 2026 for the purpose of transacting the following business. Members of the public and press are invited to attend.

AGENDA

1. Chairman's Announcements

2. Apologies for Absence

3. Declarations of Interest

Members are requested to advise Council of any Declarations of Interest appertaining to the following agenda items.

4. Public Participation Time

In accordance with Section 3(e) of the Hartburn Parish Council Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council reserves the right to respond or debate the issue at a later date.

There are no public questions on this occasion.

5. County Councillor Update

6. Minutes of the Meeting of Council held on 3rd June 2026

To approve the above minutes of the Meeting held on 3rd June 2026 (see appendix A).

7. Matters arising from previous Council meetings

There are no matters arising on this occasion.

8. Town and Country Planning Act 1990

There are no planning applications to consider on this occasion.

9. Financial Matters

a. Payments & Receipts

Members are provided with a payments list and budgetary control report up to 31st July 2026 (see appendices B & C).

b. Year end Accounts for 2025/26

Members are advised that no issues have been raised regarding the above audit.

c. Grant Funding

Members are asked to consider a grant request from St Andrews Church.

10. Highways

To discuss any other highway issues.

11. Defibrillator – Hartburn Village

An update will be given on the night.

12. Joint Town & Parish Council Autumn Conference

Members are asked to consider attendance at the above conference.

13. Any Other Urgent Business

To consider any other urgent business which is for information only.

14. Date and Time of Next Meeting

To be agreed at the meeting.

Yours sincerely

Miss Dee Smith
14th August 2026